

Agreement

Concluded in Warsaw on _____ between:

Vioffice Sp. z o.o. 40-082 Katowice, Jana III Sobieskiego 11/18, ., NIP no. [tax identification number]: 6342970182,
Hereinafter referred to as the “**Contractor**”

and

The company: _____

with its registered office in _____

NIP no. [tax identification number]: _____ represented by _____

Hereinafter referred to as the “**Client**”.

E-mail address appropriate for sending correspondence for the Client: _____

Mobile phone number of the person representing the company: _____

§ 1. Subject of the Contract

1. The subject of the Agreement covers making available to the Client by the Contractor part of the premises located at ul. Elektoralna 13/121, 00-137 Warsaw [hereinafter referred to as the “Premises”], hereinafter also referred to as the Subject of Lease, in order to provide for the benefit of the Client the following services:

NOTES: _____

1. As part of the selected package, the Contractor makes available to the Client the address specified in §2 paragraph 1 for use as registered office and place of conducting business and address for correspondence.
2. The Client may for an additional fee physically use the designated part of the office during office hours, i.e. between 09.00 and 16.00, for any purpose associated with conducting business activities, in particular carrying out board meetings, shareholder meetings, preparing and signing agreements with contractors, as well as other administrative and managerial duties. The Contractor provides the possibility of storing accounting records.
3. Form of payment:

§ 2. Duration of the Agreement

1. The Agreement is concluded for a definite/indefinite period of time commencing on
2. After the end of the period specified in §2 paragraph 1, an Agreement concluded for a definite period of time paragraph 1 shall be extended for an indefinite period of time, unless the Client submits a written declaration of will to prolong the Agreement, no later than 30 days before the expiry of the period for which the Agreement is concluded.

§ 3. Statements of the Parties

1. The Contractor represents that he is entitled to dispose the Premises in the extent which is necessary for the proper performance of the Agreement.
2. The Client represents that he is aware of the fact that, in the scope of services that are subject to the Agreement, more than one entity is entitled to simultaneously use the Subject of Lease, and that he accepts this fact and will not initiate any claims in this regard against the Contractor.

§ 4. Fees

On account of using the Subject of Lease and Services specified in §2 above supplied to him, the Client shall pay the Contractor a remuneration in the amount specified in the Price List annexed to this Agreement.

§ 5. Final provisions

1. Any changes to this Agreement shall be null and void unless made in writing.
2. The Client shall each time inform the Contractor about any changes in his personal data which are necessary for issuing a VAT invoice within 7 days from introducing such changes.
3. In all matters not regulated by the Agreement, the relevant provisions of the Polish law, in particular the Civil Code, shall apply.
4. All attachments listed in the Agreement constitute an integral part thereof.
5. The Agreement has been drafted up in two identical copies, one for each Party.
6. The Agreement shall enter into force provided that the Client pays the Contractor a remuneration for the first settlement period.

CLIENT'S SIGNATURE

CONTRACTOR'S SIGNATURE